

## Effective Organisation Overview & Scrutiny Committee Work Plan 2011-12

Meeting Date	Work Programme
28 June 2011 @ 5pm	<ol style="list-style-type: none"> <li>1. Introduction to Committee Remit &amp; Terms of Reference</li> <li>2. Presentation by Assistant Directors on ongoing work within Resources Directorate &amp; future planned work</li> <li>3. Attendance of Executive Member for Corporate Services to discuss her priorities and challenges for this municipal year</li> <li>4. Report on Draft Workplan for 2011-12</li> <li>5. 2010-11 Year End Outturn Report</li> </ol>
<b>13 September 2011 @ 5pm</b>	<ol style="list-style-type: none"> <li><b>1. 2011-12 Finance Monitor 1</b> (Andrew Crookham)</li> <li><b>2. Workplan Report</b> (Scrutiny Officer)</li> <li><b>3. Staff Sickness – Briefing Report</b> (Chris Tissiman)</li> </ol>
<b>22 November 2011 @ 5pm</b>	<ol style="list-style-type: none"> <li><b>1. Second Quarter Monitoring Report</b></li> <li><b>2. Monitoring Report on Implementation of recommendations arising from previously completed Customer Complaints review</b> (Pauline Stuchfield)</li> <li><b>2. Workplan</b></li> </ol>
<b>11 January 2012 @ 5pm</b>	<ol style="list-style-type: none"> <li><b>1. 2011/12 Budget Update II</b> (Andrew Crookham)</li> <li><b>2. Monitoring Report on Implementation of Workforce Plan and the uptake, outturn and success of CYC apprenticeships and work-based training</b> (Pauline Stuchfield)</li> <li><b>3. Workplan</b></li> </ol>
<b>28 February 2012 @ 5pm</b>	<ol style="list-style-type: none"> <li><b>1. Third Quarter Monitoring Report</b></li> <li><b>2. Workplan</b></li> </ol>